

# YOUTH EXCHANGE RHAPSODY: THE GUIDE TO ORGANISING ERASMUS+ YOUTH PROJECTS

## ERASMUS+ TRAINING COURSE

Neumarkt in der Steiermark | Austria  
25th to 31st May 2025



Thank you for your interest in the Erasmus+ Training Course "Youth Exchange Rhapsody: The Guide to Organising Erasmus+ Youth Projects"  
Please read this info pack carefully as it contains important information about the project. If you have any questions, don't hesitate to contact **[tobias.theissl@jef-steiermark.at](mailto:tobias.theissl@jef-steiermark.at)**

## ***WHAT DOES THE INFO PACK CONTAIN?***

**OVERVIEW**

**WHO WE ARE?**

**OUR TOPICS & GOALS**

**ACCOMMODATION & LOCATION**

**HOW TO GET TO NEUMARKT?**

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# WHO WE ARE

**SERVUS! HALLO! POZDRAVEJ! ZDRAVO! HOLA! SZIA! HELLO!**



We are the main organisers of this Erasmus+ project and look forward to meeting you and having great time together in Austria.

## **JEF Steiermark**

is a pro-European youth organisation and has been active since 1955. We host regional, national and international projects to get young people excited about the idea of a united Europe. Our activities are implemented by and for young people on a peer-to-peer basis.

Markus, Elisa, Marion and Tobias

# TOPICS



## ACQUIRING ORGANIZATIONAL SKILLS

Participants will learn how to plan and manage Erasmus+ Youth Projects, covering logistics, scheduling, accommodation, safety, and transportation to ensure a smooth experience for all.

## DEVELOPING TEAMWORK AND LEADERSHIP SKILLS

The course will help participants build effective teams, improve communication, and develop leadership qualities to guide and motivate their teams throughout the project.

## PROMOTING NON-FORMAL LEARNING

Participants will be trained in non-formal methods, using interactive workshops and activities to create engaging learning experiences that promote personal growth and education.

# OUR GOALS

- Acquiring Organizational Skills
- Developing Teamwork and Leadership
- Promoting Non-formal Learning
- Ensuring Participant Well-being
- Understanding Group Dynamics
- Designing Meaningful Programs
- Managing Risks
- Building Partnerships and Funding Knowledge



# LOCATION

This Erasmus+ Training Programme will take place in the Europaburg in Neumarkt in der Steiermark, Austria. For those of you that don't (yet) have German language competence. "Burg" means CASTLE or FORTRESS.

If you are curious about the venue, check it out [HERE](#) :)

Address:

Schlossleiten 6

8820 Neumarkt in der Steiermark | Austria



# ACCOMODATION

**PARTICIPANTS ARE ACCOMMODATED IN SHARED ROOMS  
(UP TO 4 PEOPLE) WITH SHARED BATHROOMS.**

*shared Bedroom*



*shared Bathroom*



## HOW TO GET TO NEUMARKT?

We recommend to travel by train. The name of the station is Neumarkt in Stmk.

Use the Website of **Austrian Railways (ÖBB)** to find a connection.

Arrive by: 25th May 2025 | 06:00 PM

Depart at: 31st May 2025 | before 11:00 AM  
(breakfast optional)

For young people with economic obstacles prefinancing travel expenses should not be a barrier. In such cases we offer to book and buy the tickets. Please let us know by sending an email to

**[markus.seunig@jef-steiermark.at](mailto:markus.seunig@jef-steiermark.at)**

## TRAVELLING BY CAR

Free parking is available in front of the venue (Europaburg).

## GREEN TRAVEL

We encourage you to use Green Travel. It's a financial incentive by Erasmus+ for those of you, who travel sustainably and use means of transportation with low emissions for the majority of the outward and return journey.



# GOOD TO KNOW

Our venue is located 900 meters above sea level. This means that even in summer nights can be quite cold.

We will have meals three times a day (breakfast, lunch, dinner) and coffee breaks. No participation fees are charged.

## Important to bring!

- Passport or ID card
- EU Health Insurance Card
- warm clothes
- house shoes for inside
- towels & swimwear
- flashlights
- medicine - if needed
- tickets for travelling
- a lot of motivation :)

Optional:

instruments & board games

accessories for the cultural evening



# TRAVEL REIMBURSEMENT

Travel costs are reimbursed up to a maximum amount per person, depending on the distance from your residence to Neumarkt in der Steiermark and back. The calculation is based on the **Erasmus+ Distance Calculator**. Exchange rates are determined by the **InforEuro Calculator** of the EU Commission. Remember that higher amounts of reimbursement are possible for “Green Travel”, such as bus, train or carpooling for the majority of the outward and return journey.

The reimbursement is going to be made via bank transfer after the Erasmus+ Youth Exchange. Therefore, it is necessary that we get all travel documents (tickets, invoices, boarding passes, fuel receipts, tolls etc.) from you.

In case you want to explore Austria before or after the project, you can do that up to four extra days in total. If you stay longer than that, we will not be able to reimburse your travel costs. You need to cover any expenses for those extra days by yourself.



**Co-funded by  
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## **MAX. AMOUNTS:**

Austria - Croatia - Slovenia - Germany- Hungary  
211 € | 285 € (Green Travel)  
Denmark - Spain - Malta  
309 € | 417 € (Green Travel)

# PARTNER ORGANISATIONS



**Junge Europäische Föderalisten -  
Steiermark**



**Europæisk Ungdom Danmark**



**Europska Mladež Istre**



**Društvo Mladi Evropejci**



**Jóvenes Europeos Federalistas  
de España**



**FIATAL EURÓPAI FÖDERALISTÁK**



**ŻGĦAŻAĠĦ FEDERALISTI EWROPEJ**



**Junge Europäer - JEF Baden-Württemberg**



# ERASMUS 101

- The ERASMUS+ PROGRAMME is a European Union initiative that supports education, training, youth, and sport.
- It provides OPPORTUNITIES for students, staff, trainees, teachers, and volunteers to gain experiences abroad.
- Goals of the programme are to enhance SKILLS and employability, promote MOBILITY, strengthen PARTNERSHIPS and encourage social INCLUSION and DIVERSITY.
- Overall, Erasmus+ promotes internationalization and CULTURAL EXCHANGE while contributing to the development of a more cohesive European Union.
- The YOUTHPASS serves as a way for young people to reflect upon and document their LEARNING EXPERIENCES.

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